



THE NO-NONSENSE GUIDE TO FINDING AN OFFICE

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NEED HELP? CHOOSE HUBBLE

Want to have as stress-free of a move as possible?
Browse our platform 24/7 at hubblehq.com
Get in touch with us at +44 20 3608 0215 or help@hubblehq.com



STEP 1: DECIDE WHY YOU WANT A NEW OFFICE



NEED HELP?

Get in touch with us at **+44 20 3608 0215** or **help@hubblehq.com**

We take time to understand what you're after, noting details such as: who you are, how many team members you have, what your budget is, and what locations you have in mind.

STEP 2: DETERMINE WHAT YOU WANT FOR YOUR OFFICE



TIP: Send a survey to your team and ask them what their priorities are. Hubble has a list of questions you should ask.

NEED HELP?

Get in touch with us at **+44 20 3608 0215** or **help@hubblehq.com**

We'll work with you to determine the best office for you and your team. You might be surprised: we may even find you the office you want rather than the office you think you can afford.

STEP 3: BROWSE OFFICES OR CALL A TENANT ADVISOR

Let me browse **hubblehq.com** for office spaces in London. I like seeing everything laid out on a page with transparent pricing.



I'm just going to call a Hubble tenant advisor and tell them exactly what we need. I hear they're really helpful and will send us a shortlist of options.



TIP: Make a shortlist of 5 spaces to view using the criteria from Step 1 and arrange viewings.

NEED HELP?

Get in touch with us at **+44 20 3608 0215** or **help@hubblehq.com**

Our service is completely free for tenants if you're taking flexible space. We'll help you determine the best office for your situation, whether it's serviced, shared leases, or managed. We're here to make your office move as smooth as possible.

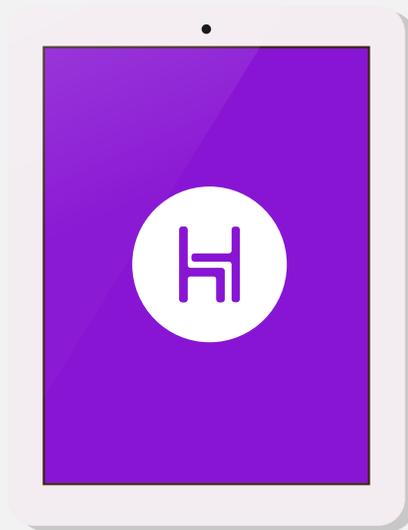
STEP 4: PICK YOUR PERFECT OFFICE

Let's make a shortlist of spaces that we found on **hubblehq.com** and that our Hubble tenant advisor recommended and go view them.

Let's make a list of questions we can ask our host. Our tenant advisor said that hosts are usually flexible in what they can offer.

To make sure that we can negotiate the best deal, let's have a favourite and a backup.

We can negotiate our lease or license terms with our host. We'll loop in our tenant advisor if we need advice on terms and pricing.



TIP: Hubble tenant advisors are here to help and won't spam you with non-relevant emails.

NEED HELP?

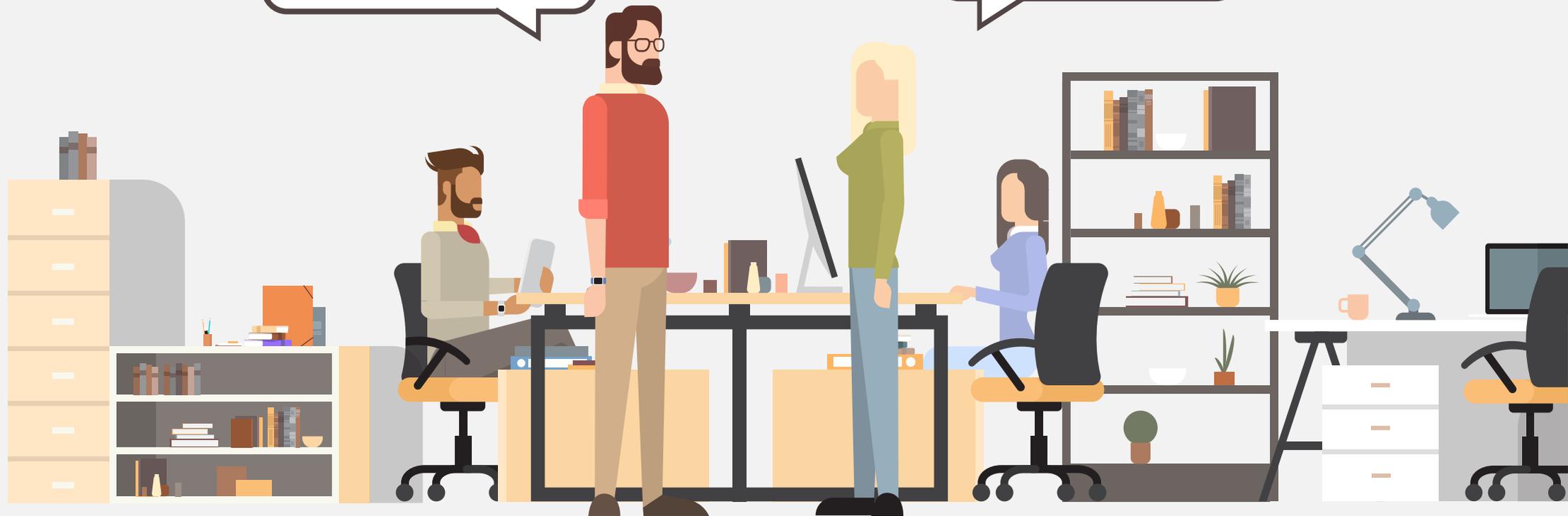
Get in touch with us at **+44 20 3608 0215** or **help@hubblehq.com**

After we've understood what you're after, we'll help you to create a shortlist of options so you don't have to spend too much time on viewings before you find your perfect office.

STEP 5: MOVE IN AND START WORKING

Let's make a checklist of things to do, communicate logistics, and delegate tasks so everyone is on the same page for moving day.

I can't believe we get to just move in, plug in, and start working. Getting a flexible office was the right choice!



NEED HELP?

Get in touch with us at **+44 20 3608 0215** or **help@hubblehq.com**

Once you've moved in to your new office, we'll check in on you to make sure you're loving your space. We can help with any extras such as communications with your host if needed.

**We're looking forward to helping you
love where you work.**

FIND YOUR PERFECT OFFICE

Providing office space for you to grow, wherever you are
on your journey from idea to IPO.



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